

**INTERBORO SCHOOL DISTRICT
BOARD OF SCHOOL DIRECTORS
MINUTES OF PUBLIC MEETING – SEPTEMBER 20, 2023**

There was a regular public meeting of the Board of School Directors of the Interboro School District on Wednesday, September 20, 2023 at 7:00 P.M. held at 900 Washington Avenue, Prospect Park, PA 19076

The meeting was called to order by Mr. William Phelps, President and roll call was taken. The following members were present:

Ms. Jaime Wilkin
Mr. Edward Harris
Mr. Glenn Goldsborough
Ms. Kelly Joseph
Mr. Jack Evans
Mr. Justin Shivone
Mr. William Phelps

Mr. Willis and Ms. Fagan were absent.

Also present were Mrs. Bernadette C. Reiley, Superintendent; Ms. Kate Meehan, Solicitor; Mr. Martin Heiskell, Director of Finance; Mr. William Galloway, Director of Operations; Ms. Rachel Lambert, Director of Student Services; Ms. Jennifer Peszek, Supervisor of Special Education; Dr. Valerie Eckman, Director of Curriculum; Mr. Jonathan Regino, Supervisor of Math; Mr. Robert Sonet, Director of Technology; Approximately 25 attendees. Loretta Rodgers, Spirit Newspaper.

RECOGNITION

Richard B. Greenhouse Award – Brian Lytz

- *Isabella Shippey*

Interboro Education Foundation – Margie Evans

2022-2023 Mini-Grant Recipients

- **Elizabeth Adams** - Sensory Items (Prospect Park)
- **Elizabeth Becker** – Middle School Supply Station (Norwood)
w/Team Members Colleen Blankley, Kirstyn Carey
- **Jason Bowen** - Mikva/Soapbox Project (Elementary Schools, 8th Grade)
- **Emily Catanese** - PBIS - Bucky's Cafeteria Treasure Chest (Tinicum)
- **Stephanie D'Alonzo** - PBIS Rewards (Glenolden)
w/Team Members Miesja Cubito, Lorraine Lonergan, Christopher Stubbe
- **Rachel Flicker** - Basic Needs Closet (Norwood) *w/Team Member Kathleen McCullen*
- **Rachel Flicker** – PBIS Rewards (Norwood) *w/Team Members Heather Egan, Rosemary Haley, Tara Vaughn*
- **Daniel Friel** - Bass Amps (IHS) *w/Team Member Christina Douglass*
- **Andrew Herrmann** - Podcasting Unit (IHS)
- **William Lavery** - PPE & AED (IHS) *w/Team Member Renee Barrett*
- **Daniel McGrath & Christiana Laky** - Entrepreneur Club (Prospect Park)
- **John McLaughlin** - Recreational & Leisure Program (Norwood)
- **Julia Pickett** - Themed Lessons & Sensory Materials (KA)
- **Jessica Vazquez** - Flexible Seating/Deskless Classroom (IHS)
- **Nicole Werner** - Molecular Design Models (IHS) *w/Team Member Renee Barrett*

COMMENTS FROM PERSONS IN ATTENDANCE – None

MOTION*Public Minutes*

Motion by Mr. Evans, seconded by Mr. Shivone, *that the Minutes of the Interboro Board of School Directors' regular public meeting held on August 16, 2023 be approved.*

VOTE

*All members present voted 'aye' - motion carried 7-0.
(Agenda Item 4.1 – 9/20/2023)*

SOLICITORS REPORT**None****MOTION***Treasurer's Report*

Motion by Mr. Evans, seconded by Mr. Shivone, *that the Treasurer's Report for the month ending August 31, 2023 be approved.*

VOTE

*All members present voted 'aye' – motion carried 7-0.
(Agenda Item 6.1 –9/20/2023)*

MOTION*Funds Disbursement*

Motion by Mr. Evans, seconded by Mr. Shivone, *to ratify and approve All Fund Disbursements in the amount of \$10,263,654.72.*

VOTE

*All members present voted 'aye' - motion carried 7-0
(Agenda Item 6.2 –9/20/2023)*

CORRESPONDENCE –**None****COMMITTEE UPDATE****Delaware County Community College – Mr. Glenn Goldsborough**

- Agenda # 16 - Voting on the Reappointment of Marilyn Spicer and David Grossman for a six-year term.
- Enrollment:
 - 264 community students with a total of 2,133 credits
 - 16 Dual enrolled for a total of 90 credits
- Southeast Campus first phase of demolition is in process until mid-October. The next phase to start late December 2023 and is a two-year timeline to completion. The College is also working with Monsignor Bonner, to help keep its students and staff safe during all phases of work.
 - The new campus will be supported, by the *Building Community* fundraising Campaign, to assist with the conversion of the Archbishop Prendergast High School into a new, full-service campus.
- October 25th School Board/Superintendent Appreciation Dinner.

MOTION*Personnel*

Motion by Mr. Evans, seconded by Mr. Shivone, *that the Board of School approve the following personnel actions:*

Appointments

*Name: Jean Innaurato
Position: LTS Special Education Teacher – High School
Rate of pay: \$268.28 per hour
Effective: August 24, 2023
Replacing: Shannon Oden (reclass)*

*Name: Robert Hamilton
Position: LTS English Teacher – Glenolden School
Rate of pay: \$268.28 per hour
Effective: August 28, 2023
Replacing: Amy Tricome (Leave)*

*Name: Melissa Lavery
Position: LTS English Teacher – High School
Rate of pay: \$268.28 per hour
Effective: September 11, 2023
Replacing: Mark Foltz (Leave)*

Name:	Lisa Sadsad
Position:	Secretary – Transportation
Rate of pay:	\$30,500.00 annually
Effective:	September 6, 2023
Replacing:	New
Name:	Brandon Hill
Position:	Technology Technician - Districtwide
Rate of pay:	\$32,300.00 annually
Effective:	August 31, 2023
Replacing:	New
Name:	Cara Caulder
Position:	Title I Paraprofessional – Kindergarten/ELA
Rate of pay:	\$64,136.00 annually
Effective:	August 21, 2023
Replacing:	Megan Westerfer (resignation)
Name:	Mackena Harley
Position:	Instructional Assistant – Kindergarten/Early Learning Academy
Rate of pay:	\$16.00 per hour
Effective:	September 5, 2023
Replacing:	Siobhan Campione (retirement)
Name:	Taylor Vernell
Position:	Instructional Assistant – Kindergarten/Early Learning Academy
Rate of pay:	\$16.00 per hour
Effective:	September 5, 2023
Replacing:	Lauren Grazioso (resignation)
Name:	Julie Romero
Position:	Personal Care Assistant – Glenolden
Rate of pay:	\$17.00 per hour
Effective:	September 5, 2023
Replacing:	New
Name:	Kristianna Gallagher
Position:	Instructional Assistant – Glenolden
Rate of pay:	\$16.00 per hour
Effective:	September 13, 2023
Replacing:	New
Name:	Geneja Wells
Position:	Instructional Assistant – Prospect Park
Rate of pay:	\$16.00 per hour
Effective:	September 5, 2023
Replacing:	Souad Brikat (resignation)
Name:	Brittany Ramey
Position:	Personal Care Assistant – Tinicum
Rate of pay:	\$17.00 per hour
Effective:	September 5, 2023
Replacing:	Makkena Balawejder (resignation)
Name:	Lena Conrad
Position:	School Assistant – Tinicum
Rate of pay:	\$14.00 per hour
Effective:	September 5, 2023
Replacing:	Heather Morrison (resignation)

Name: Alana Harold
Position: Personal Care Assistant – Districtwide
Rate of pay: \$17.00 per hour
Effective: September 5, 2023
Replacing: Latanya Combs (resignation)

Name: Maria Fabiani
Position: Bus Monitor - Transportation
Rate of pay: \$16.50 per hour
Effective: August 28, 2023
Replacing: As needed

Please approve the following Supplementals:

Approve the following individuals to be paid their contracted rate of pay to provide supplemental services actually rendered as directed by administration.

Nullify:

Charles Karr – Assistant Coach MS Girls Soccer – Districtwide
Effective Date: September 7, 2023

Christiana Laky – Head Coach MS Girls Soccer – Districtwide
Effective Date: September 7, 2023

Supplemental Appointments:

Please approve the Non - Athletic Supplementals Contracts for the 2023-2024 school year.

Please approve the following Reclassifications:

George Harley
From: Bus Driver – Transportation
Rate of Pay: \$25.15 per hour
To: Van Driver – Transportation
Rate of Pay: \$20.00 per hour
Effective Date: August 7, 2023

Stevonnah Hudson
From: Bus Driver – Transportation
Rate of Pay: \$25.15 per hour
To: Van Driver – Transportation
Rate of Pay: \$20.00 per hour
Effective Date: August 28, 2023

Shana Brennan
From: Classified Substitute – Districtwide
Rate of Pay: \$14.00 per hour
To: Personal Care Assistant – Kindergarten/Early Learning Academy
Rate of Pay: \$17.00 per hour
Effective Date: September 5, 2023

Robin Berkheimer
From: Ten Month Secretary – Tinicum
Rate of Pay: \$25,430.00 annually
To: Twelve Month Principal Secretary – Tinicum
Rate of Pay: \$35,103.91 annually
Effective Date: September 20, 2023

Bridget O'Shea
From: Classified Substitute - Districtwide
Rate of Pay: \$14.00 per hour
To: LTS Elementary Teacher – Kindergarten/Early Learning Academy
Rate of Pay: \$268.28 daily
Effective Date: October 2, 2023

Please approve the following IEA Reclassifications effective September 1, 2023:

Christiana Laky, Wendy King
Please approve the Recommendations for Professional Employee Status:

Stacey Fash, Kathryn Hill, Amanda Butler, Meghan McCray, Erin Nilsson, Ari Bleicher-Nugent, Maura Grozinski, Haley Byrne

Please approve the following teachers for Saturday Morning Detentions at the High School to be paid their extra rate of pay for the 2023-2024 school year:

Fiore Stabile, Jasmine Woodson, Jennifer Fanning, Shannon Ladislaw, Shannon Staley, Elizabeth Guckert

Please approve the following people for a Leave of Absence:

Diana Chartier, Teacher at Norwood School, be approved for a Childbearing/Rearing Leave of Absence from November 11, 2023 through February 2, 2024 with an expected return date of February 5, 2024 under the guidelines and regulations of FMLA.

Jacqueline Shanahan, Access Coordinator at the Administration Building, be approved for a Medical Leave of Absence from February 2, 2024 through February 29, 2024 with an expected return date of March 1, 2024 under the guidelines and regulations of FMLA.

Kelly Pescatore, Ten Month Secretary at Glenolden School, be approved for an Intermittent Medical Leave of Absence for the 2023-2024 school year under the guidelines and regulations of FMLA.

Mark Foltz, Teacher at the High School, be approved for an Unpaid Medical Leave of Absence for the first semester of the 2023-2024 school year with an expected return date of January 22, 2024.

Patricia Overstreet, Personal Care Assistant at the High School, be approved for an Unpaid Medical Leave of Absence from September 5, 2023 through September 15, 2023 with an expected return date of September 18, 2023.

Regina Urmson, Van Driver with Transportation, be approved for an Unpaid Medical Leave of Absence from September 5, 2023 through October 18, 2023 with an expected return to work date of October 19, 2023.

Dolores Burke, Bus Monitor with Transportation, be approved for an Unpaid Leave of Absence from September 11, 2023 through October 11, 2023 with an expected return date October 12, 2023.

Jenna Johnson, Teacher at Norwood School, be approved to extend her Childbearing/Rearing Leave of Absence through September 29, 2023 with an expected return date of October 2, 2023.

Amy Tricome, Teacher at Glenolden School, be approved to extend her Childbearing/Rearing Leave of Absence through November 21, 2023 with an expected return date of November 27, 2023.

Please accept the following Resignations:

*Julie Peterson – Personal Care Assistant – Norwood
Effective Date: August 11, 2023*

*Lauren Grazioso – Instructional Assistant – Kindergarten/ELA
Effective Date: August 16, 2023*

*Souad Brikat – Instructional Assistant – Prospect Park
Effective Date: August 22, 2023*

*Michelle Coleman – Personal Care Assistant – Glenolden
Effective Date: August 24, 2023*

*Michael Gilligan – Bus Monitor – Transportation
Effective Date: August 30, 2023*

*Catherine Campitelli – Instructional Assistant – Norwood
Effective Date: September 7, 2023*

*Paul DiBenedetto – Coordinator of Transportation – Transportation
Effective Date: September 11, 2023*

*Laurie Medendorp – Twelve Month Principal Secretary – Tinicum
Effective Date: September 15, 2023*

*Kelly Quinn – Special Education Teacher – Glenolden
Effective Date: October 30, 2023*

VOTE

*All members present voted 'aye' – motion carried 7 -0
(Agenda Item 9 – 9/20/2023)*

MOTION

Office of Curriculum & Instruction

Motion by Mr. Evans, seconded by Mr. Shivone, that the Board of School Directors approve the following:

That the Board of School Directors approve the cost proposal for a one-year renewal for Generation Genius digital resources platform for K-5 Science education for a cost not to exceed \$3,582.00 to be paid from Ready to Learn grant funds.

That the Board of School Directors approve Renee Barrett to attend the National Association of Biology Teachers Conference in Baltimore, Maryland from November 3 – November 4, 2023 at a cost not to exceed \$882.00 to be paid from District funds.

That the Board of School Directions approve Lisa Marusco to develop and provide teachers with initial phonemic content in support of Morphology instruction to be paid at her extra rate of pay not to exceed seven (7) hours from District funds.

That the Board of School Directors approve the following professional staff to participate in the New Teacher Induction professional learning cohort with Teaching, Learning, Succeeding, LLC (TLS) throughout the 2023-2024 school year not to exceed fifteen (15) hours each at their extra rate of pay to be paid from District funds:

Taspia Aktar, Valerie Beatty, Haley Berk, Sarah Bilyeu, Morgan Cariola, Kathleen Carpenter, Rebekah Chirlin, Stephanie Eisenman, Victoria Hemmert, Ashley Jackson, Joseph Kost, Kerri Morrisroe, Bridget O'Shea, Brooke Parker, Maura Quigley, Cassandra Rosenfeld, Nicole Scibello, Sarah Sokolowski, Jaime Wheatcroft

That the Board of School Directors approve Kyle Willis to attend Open SciEd training virtually September 8th, 2023 and at the CCIU September 11th - 15th 2023, at a cost not to exceed \$1,050.00 to be paid from District funds.

That the Board of School Directors approve Leslie Sinclair to support ongoing evening early childhood family engagement events throughout the 2023-2024 school year not to exceed fifteen (15) hours at her extra rate of pay to be paid from PreK Counts grant funding.

That the Board of School Directors approve the one-year cost proposal for Soundtrap for middle school music classrooms at a cost not to exceed \$3,230.00 to be paid from District funds.

That the Board of School Directors approve the following staff to support the organization of curriculum materials at an amount not to exceed thirty (30) hours each at their hourly rate of pay to be paid from District funds:

Heather Keene, Jessica Boyer, Sheri Kilgore, Judith Harley, Bridget Nestor

That the Board of School Directors approve the cost proposal for a one-year renewal for TCI Social Studies digital resources platform for 9th grade Multi-Cultures classrooms a cost not to exceed \$8,841.00 to be paid from ESSER III grant funds.

That the Board of School Directors approve the cost proposal for the 1-year renewal of Pebble Go Platinum Package by Capstone in the amount of \$9,116.20 to be paid from Elementary ARP ESSER III funds.

That the Board of School Directions approve Lisa Madormo to support planning and preparation for Morphology instruction in grades three and four not to exceed three (3) hours at her extra rate of pay to be paid from District funds.

That the Board of School Directors approve the Memorandum of Understanding between Interboro School District and the Delaware County Intermediate Unit (DCIU) Early Head Start/Head Start/Child Care Partnerships (EHS/HS/CCP) program effective September 1, 2023 through August 31, 2024.

VOTE

*All members present voted 'aye' – motion carried 7-0
(Agenda Item #10 – 9/20/2023)*

MOTION

Office of Special Education

Motion by Mr. Evans, seconded by Mr. Shivone, that the Board of School Directors approve the following:

That the Board of School Directors approve Student B to attend Vanguard School programs during the 2023-2024 school year. Total cost not to exceed \$32,200.00 to be paid from District funds.

That the Board of School Directors approve Students L and M to attend Lindamood Bell programs during the 2023-2024 school year. Total cost not to exceed \$59,040.00 to be paid from District funds.

That the Board of School Directors approve Students N, Q, R, and S to attend Delaware County Intermediate Unit programs during the 2023-2024 school year, all costs to be paid from District funds, pending DCIU Cost Report.

That the Board of School Directors approve Student O to attend Y.A.L.E. School programs during the 2023-2024 school year. Total cost not to exceed \$69,739.20 to be paid from District funds.

That the Board of School Directors approve Student P to receive Travel Instruction from the Delaware County Intermediate Unit up to twelve (12) hours at a cost of \$185 per hour. Total cost not to exceed \$2,220.00 to be paid from District funds.

That the Board of School Directors approve compensation to Carol Booth who provided nursing services during Summer Marching Band Practice not to exceed thirty-six (36) hours at her regular rate of pay to be paid from District funds.

That the Board of School Directors approve Adrienne Delany to complete Meaningful Speech Virtual Training during the 2023-24 school year. Total cost not to exceed \$426.00 to be paid from ACCESS funds.

That the Board of School Directors approve the DCIU to provide Autistic Support Classroom Coaching during the 2023-2024 school year at a cost of \$145.00 per hour for up to ten (10) hours. Total cost not to exceed \$1,450.00 to be paid from District funds.

That the Board of School Directors approve the following Teachers to complete extra IEP Writing during the 2023-2024 school year at their extra rate of pay not to exceed ten (10) hours to be paid from District funds:

Catherine Gerakaris, Ari Bleicher-Nugent, Susan Kramer, Alicyn Huddell, Thomas Barnett, Ingrid Fiorelli, Francis Rodia, Gabrielle Perry, Sarah Hannah

That the Board of School Directors approve the Agreement with LYNC Transportation to provide student transportation during the 2023-2024 school year and corresponding Rate Sheet with all costs to be paid from District funds, pending solicitor review.

VOTE

*All members present voted 'aye' – motion carried 7-0
(Agenda Item #11 – 9/20/2023)*

MOTION

Office of Technology

Motion by Mr. Evans, seconded by Mr. Shivone, that the Board of School Directors approve the following:

That the Board of School Directors approve the Miradore Renewal for the 2023-2024 school year at a cost of \$3,168.00 to be paid from District funds.

That the Board of School Directors approve the Fraser MFP and Print Management Contract (BA 10-19-22) Year 2 and 3 of a 3 Year Agreement. Total cost for the 2023-2024 school year is not to exceed \$113,193.96 per year over a 3-year period to be paid from District funds. (Year 2 = \$113,193.96 / Year 3 = \$113,193.96)

That the Board of School Directors approve the PDQ Deploy & Inventory Renewal for the 2023-2024 school year at a cost of \$1,275.00 to be paid from District funds.

That the Board of School Directors approve the PowerSchool Performance Matters Assessment Analytics Core+ Renewal for the 2023-2024 school year at a cost of \$20,691.80 to be paid from District funds.

That the Board of School Directors approve the Security Certificates - Digicert Renewal for the 2023-2024 school year at a cost of \$1,675.00 to be paid from District funds.

That the Board of School Directors approve the UPS Maintenance Agreement – Vertiv for the 2023-2024 school year at a cost of \$3,993.41 to be paid from District funds.

That the Board of School Directors approve the Bulk Service – ePlus Renewal for the 2023-2024 school year at a cost not to exceed \$5,000.00 to be paid from District funds.

VOTE

*All members present voted 'aye' – motion carried 7-0
(Agenda Item #12 –9/20/2023)*

MOTION

Office of Finance

Motion by Mr. Evans, seconded by Mr. Shivone, that the Board of School Directors approve the following:

That the Board of School Directors authorize the District solicitor to settle the tax appeal for Folio # 33-00-00150-00.

VOTE

*All members present voted 'aye' – motion carried 7-0
(Agenda Item #13 –9/20/2023)*

MOTION

Capital Improvement

Motion by Mr. Evans, seconded by Mr. Shivone, that the Board of School Directors approve the following:

That the Board of School Directors approve, as presented, the execution of a Sewage Grinder Pump Operations and Maintenance Agreement with the Borough of Glenolden for purposes of establishing the School District's obligations to install, operate and maintain a sanitary sewage grinder pump necessary to connect the District's Administration Office to the Borough's sanitary sewer system.(This motion repeals the agreement board approved on December 21, 2022)

That the Board of School Directors approve, as presented, the Land Development Agreement, Stormwater Controls and Best Management Practices O & M Agreement, and Public Improvement Security Agreement to be entered into with the Borough of Prospect Park; as it relates to the High School Additions and Renovation project.

That the Board of School Directors approve, as presented, the Land Development Agreement, Financial Security Agreement, and Stormwater Management Agreement to be entered into with the Borough of Glenolden; as it relates to the Glenolden Administration Project (pending Solicitor review).

VOTE

*All members present voted 'aye' – motion carried 7-0
(Agenda Item #14 –9/20/2023)*

MOTION

Tax Year 2024

Motion by Mr. Evans, seconded by Mr. Shivone, that the Board of School Directors authorize and directs the Solicitor to initiate and prosecute Tax Year 2024 real estate tax assessment appeals for undervalued real estate; the Board authorizes and directs the Solicitor and the District's real estate appraiser to determine the appropriate assessments to appeal, without consideration of the property type, in accordance with the District's standard methodologies that have been approved by the Executive Director of Operations [Business Administrator].

VOTE

*All members present voted 'aye' – motion carried 7-0
(Agenda Item #15 – 9/20/2023)*

MOTION

DCCC Board Reappointments

Motion by Mr. Evans, seconded by Mr. Shivone, that the Board of School Directors approve the Delaware County Community College Board of Trustees reappointments of Ms. Marilyn A. Spicer and Dr. David H. Grossman for a six-year term ending June 30, 2029.

VOTE

*All members present voted 'aye' – motion carried 7-0
(Agenda Item #16 – 9/20/2023)*

MOTION

2023/2024 Health & Safety Plan

Motion by Mr. Evans, seconded by Mr. Shivone, that the Board of School Directors approve the revision of the 2023-2024 Health and Safety Plan.

VOTE

*All members present voted 'aye' – motion carried 7-0
(Agenda Item #17 – 9/20/2023)*

OLD BUSINESS –

None

NEW BUSINESS –

None

Please visit the Interboro School District website at www.interborosd.org for further information on the meetings listed below.

The next Work Session of the Interboro Board of School Directors will be held virtually on Monday, October 16, 2023, at 7:00 P.M.

The next regular monthly public meeting of the Interboro Board of School Directors will be held at the Administration Building on Wednesday, October 18, 2023, at 7:00 P.M.

On Tuesday, October 24, 2023, a Capital Improvement Committee Meeting will be held virtually at 6:30 P.M.

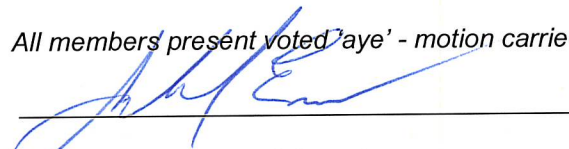
MOTION

Adjournment

Mr. Phelps called for the meeting to adjourn at 7:30 P.M.

VOTE

All members present voted 'aye' - motion carried 7-0.



Mr. Jack Evans, Board Secretary